

## **South West Regional Group**

### **Minutes of the Meeting held on the 4<sup>th</sup> June 2009**

### **Bodmin Hospital**

#### **1. Present**

Sarah Gabbert          Cornwall Partnership NHS Trust  
Claire Onions          Dorset Primary Care Trust

#### **2. Apologies**

Elaine Longbottom   Plymouth Teaching Primary Care Trust  
Graham Burton       Plymouth Teaching Primary Care Trust  
Anne Prue             Plymouth Teaching Primary Care Trust  
Marion Dixon         Dorset Primary Care Trust

#### **3. Minutes**

The minutes of the last meeting were signed as an accurate record.

#### **4. National Issues**

Claire informed the group that there still appeared to be some confusion around the Completion date of the ISAT Tool with the 19<sup>th</sup> June been given as a date for completion if the trust wishes their return to be included in the benchmarking exercise. A number of trusts had said that they would complete by the 30<sup>th</sup> June.

Claire informed the group that the training website for Care Co-ordinators had been launched with a training DVD available.

#### **5. Members own issues**

##### **Cornwall**

- Sarah was setting up a le-learning package for team leads. She was also undertaking audits around care planning where by the service user would be asked how useful they found their care plans. Sarah is working with service users on developing these audits.
- Sarah is also working on an audit tool for carers and was looking at the tool produced by Derby.
- Cornwall is introducing RIO and has had one meeting to brief other areas such as Children, LD and Older Adults. CO stated that Plymouth were talking to RIO about developing a system to cover these areas of work.

##### **Plymouth**

Elaine had provided a written update for the meeting.

- Plymouth has now signed up to RIO and they will be working with RIO to produce a system which will cover children, LD and Older Adult Services. Dates for implementation are around September 2010 with the old system closing down 18 months later Subject:
- Elaine's role with SAP/CAF has been extended.
- Plymouth have introduced a new CPA audit process which will include record keeping and will be carried out via a peer review process.
- Training is continuing to get positive feedback and a good uptake. Elaine is currently looking at the training package from Lincoln.
- Inpatient units are looking at beginning to use Recover Star.

### **Dorset**

- Dorset is also looking at Recovery Star and a project team has been established to integrate recovery into all aspects of the CPA process by the end of the year.
- The Tidal model has been introduced into inpatient units.
- Marion has been asked to work on a project for WRAP to ensure that the electronic system can capture the necessary information.
- The Development Team have been given details of the Lincoln Training Website and they will be looking into carrying this training forward.

### **6. Any other business**

- Claire suggested that Sarah should write an article for '**The Approach**' on her audit work once it has been completed.
- Sarah suggested some future topics for either quarterly or regional meetings
  - Care processes /pathways (how they all fit together)
  - New Horizons/ Recovery

### **7. Future Meetings 2009/10**

#### *CPAA Regional Meetings*

03.09.09     Dorchester  
03.12.09     Somerset

#### *CPAA Quarterly Meetings*

15.07.09     Lincoln  
23.09.09     Sunderland  
20.01.10     West  
21.04.10     Oxford  
14.07.10     Nottingham  
06.10.10     North/South West

#### *CPAA Conference 2009*

25.11.09     Coventry